

**JANUARY 19, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Hal Ross, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Regular Meeting to Order at 3:10 p.m.

Invocation

Pledge of Allegiance

FIRST motion by Crooks, second by Ross to approve minutes from the December 15, 2022 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report

Accepted by Unanimous Consent

Manager's Report

Accepted by Unanimous Consent

Anti-Harassment Training by Kate Levrett

Accepted by Unanimous Consent

SECOND motion by Ross, second by Crooks to ratify current bills.

Motion Carried

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.087 of the Texas Government Code for deliberation regarding economic development negotiations with OCI.

Adjourn Closed Executive Session; go into Closed Executive Session pursuant to 551.072 of the Texas Government Code to deliberate the easement requested by Entergy Texas.

Remain in Closed Executive Session pursuant to 551.074 of the Texas Government Code for the evaluation of the General Manager.

Adjourn Closed Executive Session and return to Open Meeting.

Consider any action discussed in Closed Executive Sessions.

THIRD motion by Ross, second by Crooks to decline to execute a tax abatement with OCI, LLP.

Motion Carried

General Manager was advised that a capacity study would need to be completed on the OCI, LLP facility.

By General Consent, approve a 4% raise for the General Manager.

Directors' Comments: NONE

MEETING ADJOURNED

\_\_\_\_ Minutes read and approved

**FEBRUARY 16, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Jereme Havard, Director  
Hal Ross, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Regular Meeting to Order at 3:10 p.m.

Invocation

Pledge of Allegiance

Public Comments – Larry Rhodes, 2235 Stillwater, expressed concerns regarding sewer issues not yet addressed in letter given in 2020.

FIRST motion by Ross, second by Crooks to approve minutes from the January 19, 2023 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

SECOND motion by Ross, second by Crooks to ratify current bills.

Motion Carried

Engineer's Report

Accepted by Unanimous Consent

THIRD motion by Havard, second by Ross to approve O&J Coatings Payment Request #2 in the amount of \$99,750.00 for work completed on the 400,000 gallon elevated tower.

Motion Carried

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.072 and 551.087 of the Texas Government Code to deliberate the easement requested by Entergy Texas in regards to OCI, LLP.

Adjourn Closed Executive Session and return to Open Meeting.

Manager's Report

Accepted by Unanimous Consent

Directors' Comments: Havard – can OCI fund WW plant  
Ross – review Entergy/OCI Easement before next meeting  
Crooks – Sprint putting in pilings & concrete

MEETING ADJOURNED

\_\_\_\_\_  
Minutes read and approved

**MARCH 23, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Hal Ross, Director  
Jereme Havard, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

NOTICE IS HEREBY GIVEN that the governing body of Jefferson County W.C. & I.D. No. 10 will meet at 3:00 pm on the 23rd day of March 2023 at its regular meeting place at 3707 Central Blvd., Near the City of Nederland, Texas for the purpose of:

**WORKSHOP**

- Review engineering contracts for projects
- Discussion of Entergy Texas easement request
- Receive presentation by Joe Morrow, Hilltop Securities, Financial Advisor regarding financing options for Neches River Project
  - Board of Directors have asked Joe Morrow to return for another presentation regarding financing options in a few months.

Call Regular Meeting to Order at 4:43 p.m.

Invocation

Pledge of Allegiance

Public Comments – Commissioner Cary Erickson, County ARPA funds update – Looking at secondary projects for balance funds during 2<sup>nd</sup> week of April.

FIRST motion by Havard, second by Wagner to approve Minutes from the February 16, 2023 Regular Meeting.

Motion Carried

Fire Report:

Accepted by Unanimous Consent

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.072 and 551.087 of the Texas Government Code to deliberate the easement requested by Entergy Texas in regards to OCI, LLP.

Omit

Adjourn Closed Executive Session and return to Open Meeting.

Omit

Consideration and possible action on regards to easement requested by Entergy Texas in regards to OCI, LLP

Tabled

SECOND motion by Ross, second by Havard to approve O&J Coatings Payment Request #3 in the amount of \$128,250.00 for work completed on the 400,000 gallon elevated tower.

Accepted by Unanimous Consent

THIRD motion by Havard, second by Ross to authorize General Manager to send LJA Engineering 30 day contract termination notice for Neches River Project.

Accepted by Unanimous Consent

FOURTH motion by Havard, second by Ross to authorize General Manager to execute contract with LEAD Engineering on Neches River Project starting April 23, 2023.

Accepted by Unanimous Consent

Manager's Report:

Accepted by Unanimous Consent

FIFTH motion by Crooks, second by Havard to ratify current bills.

Accepted by Unanimous Consent

Directors' Comments

- Consideration and possible action on Neches River Project financing options
- Look into contract with DRC regarding equipment during disasters.

MEETING ADJOURNED

\_\_\_\_ Minutes read and approved

**APRIL 20, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Hal Ross, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

NOTICE IS HEREBY GIVEN that the governing body of Jefferson County W.C. & I.D. No. 10 will meet at 3:00 pm on the 20th day of April 2023 at its regular meeting place at 3707 Central Blvd., Near the City of Nederland, Texas for the purpose of:

**WORKSHOP**

- Presentation by Jeff Leavins, LEAD Engineering, on new wastewater treatment plant location proposal
- Discussion of Entergy Texas easement request

Call Regular Meeting to Order at 3:50 p.m.

Invocation

Pledge of Allegiance

Public Comments – Larry Rhodes – reviewed minutes from past meetings and wants action now regarding lift station for Stillwater

FIRST motion by Ross, second by Crooks to approve Minutes from the March 23, 2023 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.072 and 551.087 of the Texas Government Code to deliberate the easement requested by Entergy Texas in regards to OCI, LLP.

Adjourn Closed Executive Session and return to Open Meeting.

SECOND motion by Ross, second by Crooks, regards to easement requested by Entergy Texas in regards to OCI, LLP for General Manager to negotiate regarding easement.

Accepted by Unanimous Consent

THIRD motion by Ross, second by Savant to approve O&J Coatings Change Order #2 in reduction of amount by \$9,000.00 for removal of safety cage on 250,000 gallon elevated tower.

Accepted by Unanimous Consent

FOURTH motion by Crooks, second by Ross to approve O&J Coatings Payment Request #4 in the amount of \$99,750.00 for work completed on the 400,000 gallon elevated tower.

Accepted by Unanimous Consent

FIFTH motion by Crooks, second by to approve engagement letter with J.R. Edwards & Associates for fiscal year ending June 30, 2023 financial audit.

Accepted by Unanimous Consent

SIXTH motion by Ross, second by Crooks to ratify current bills.

Accepted by Unanimous Consent

Manager's Report

Accepted by Unanimous Consent

Directors' Comments

- Ross – Keep board informed & updated on issues like Stillwater development
- Crooks & Savant – It has been 9 months since Kemp purchased property & no movement towards construction. General Manager responded with we can install a lift station for existing customers or we can wait for Kemp's subdivision.

MEETING ADJOURNED

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Minutes read and approved

**MAY 18, 2023**  
**REGULAR MEETING**

Board Members Present:

Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Hal Ross, Director  
Jereme Havard, Director

Staff Present:

Thomas McDonald, General Manager  
Candace Plessala, Office Manager

NOTICE IS HEREBY GIVEN that the governing body of Jefferson County W.C. & I.D. No. 10 will meet at 3:00 pm on the 18th day of May 2023 at its regular meeting place at 3707 Central Blvd., Near the City of Nederland, Texas for the purpose of:

WORKSHOP

- Presentation by General Manager on FY 2023-2024 Budget.
- Presentation by General Manager on Rate Study.
- Presentation by Fire Chief on FY 2023-2024 Fire Fund Budget.

Call Regular Meeting to Order at 4:20 p.m.

Invocation

Pledge of Allegiance

Public Comments – Larry Rhodes – Asking for action on Stillwater lift station

FIRST motion by Crooks, second by Ross to approve Minutes from the May 18, 2023 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report with LJA Engineering

Accepted by Unanimous Consent

SECOND motion by Wagner, second by Havard to approve O&J Coatings Payment Request #5 in the amount of \$218,500.00 for work completed on the 250,000 gallon elevated tower.

Accepted by Unanimous Consent

THIRD motion by Ross, second by Crooks to sign engineering contract with Leavins Engineering & Design, LLC. for Neches River Project.

Accepted by Unanimous Consent

Engineer's Report with Leavins Engineering & Design, LLC

Accepted by Unanimous Consent

Consideration and possible action to approve FY 2023-2024 General Fund Budget

Tabled

Consideration and possible action to approve rate increase starting FY 2023-2024.

Tabled

Consideration and possible action to approve FY 2023-2024 Fire Fund Budget

Tabled

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.072 and 551.087 of the Texas Government Code on economic development in regards to StormFisher Hydrogen.

Adjourn Closed Executive Session and return to Open Meeting.

Consideration and possible action on StormFisher Hydrogen.

Tabled

Consideration and possible action to execute agreement with Entergy Texas for easement in regards to OCI, LLP.

Tabled

Consideration and possible participation in Texas Department of Housing & Community Affairs Texas Utility Help Program.

Tabled

Consideration and possible action to nominate a Jefferson County Appraisal District appointee.

No action

FOURTH motion by Ross, second by Crooks to authorize Board President reimbursement resolution for Neches River Project in amount \$9,500,000.

Accepted by Unanimous Consent

FIFTH motion by Crooks, second by Wagner to authorize Board President to execute Subrecipient agreement for American Rescue Plan Act funds.

Accepted by Unanimous Consent

SIXTH motion by Crooks, second by Wagner to ratify current bills.

Accepted by Unanimous Consent

Manager's Report

Accepted by Unanimous Consent

Directors' Comments: NONE

MEETING ADJOURNED

\_\_\_\_ Minutes read and approved

**JUNE 15, 2023**  
**REGULAR MEETING**

**BOARD MEMBERS:**

Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Hal Ross, Director

**STAFF:**

Thomas McDonald, General Manager  
Candace Plessala, Office Manager

NOTICE IS HEREBY GIVEN that the governing body of Jefferson County W.C. & I.D. No. 10 will meet at 3:00 pm on the 18th day of May 2023 at its regular meeting place at 3707 Central Blvd., Near the City of Nederland, Texas for the purpose of:

**WORKSHOP**

- Presentation by General Manager on FY 2023-2024 Budget.
- Presentation by General Manager on Rate Study.
- Presentation by Fire Chief on FY 2023-2024 Fire Fund Budget.
- Presentation by Joe Morrow, Hilltop Securities, Financial Advisor regarding financing options for Neches River Project.

Call Regular Meeting to Order at 4:30 p.m.

Invocation

Pledge of Allegiance

Public Comments – Larry Rhodes – Asking for action on Stillwater lift station

FIRST motion by Ross, second by Crooks to approve Minutes from the May 18, 2023 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

SECOND motion by Crooks, second by Ross to change the Fire Department rescue truck manufacturer from Ford to International.

Motion Carried

Engineer's Report with LJA Engineering

Accepted by Unanimous Consent

Engineer's Report with Leavins Engineering & Design, LLC

Accepted by Unanimous Consent

Consideration and possible action to approve FY 2023-2024 General Fund Budget.

Tabled

Consideration and possible action to approve rate increase starting FY 2023-2024.

Tabled

Consideration and possible action to approve FY 2023-2024 Fire Fund Budget.

Tabled

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.072 and 551.087 of the Texas Government Code on economic development in regards to StormFisher Hydrogen.

Tabled

Adjourn Closed Executive Session and return to Open Meeting.

Tabled

Consideration and possible action on StormFisher Hydrogen.

Tabled

THIRD motion by Ross, second by Wagner to authorize General Manager to receive request for proposals for Stillwater lift station.

Accepted by Unanimous Consent

FOURTH motion by Crooks, second by Ross to authorize General Manager to begin advanced funding requests from ARPA funds for Neches River Project.

Accepted by Unanimous Consent

FIFTH motion by Wagner, second by Crooks, to ratify current bills.

Accepted by Unanimous Consent

Manager's Report

Tabled

Directors' Comments

- Crooks – Storm Fisher too close to capacity

MEETING ADJOURNED

July 20, 2023 Minutes read and approved

**JUNE 22, 2023**  
**SPECIAL MEETING**

**BOARD MEMBERS:**

Stephen Savant, President  
Lester Crooks, Vice President  
Hal Ross, Director  
Jereme Havard, Director

**STAFF:**

Thomas McDonald, General Manager  
Candace Plessala, Office Manager

NOTICE IS HEREBY GIVEN that the governing body of Jefferson County W.C. & I.D. No. 10 will meet at 2:00 pm on the 22<sup>nd</sup> day of June 2023 at its regular meeting place at 3707 Central Blvd., Near the City of Nederland, Texas for the purpose of:

**WORKSHOP**

- Presentation by General Manager on FY 2023-2024 Budget.
- Presentation by General Manager on Rate Study.
- Presentation by Fire Chief on FY 2023-2024 Fire Fund Budget.

Call Special Meeting to Order at 2:55 p.m.

Invocation

Pledge of Allegiance

FIRST motion by Savant, second by Crooks to approve FY 2023-2024 General Fund Budget, except capital request to remove new truck purchase request and adjust salary increase from 4% to 2%.

Motion Carried

SECOND by Ross, second by Havard to approve rate increase starting FY 2023-2024 with 15% rate increase to start July 1, 2023.

Motion Carried

THIRD motion by Havard, second by Savant to approve FY 2023-2024 Fire Fund Budget modify upstairs remodel to hiring an architect for planning upstairs remodel.

Motion Carried

Directors' Comments: NONE

MEETING ADJOURNED

July 20, 2023 Minutes read and approved

**JULY 20, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Hal Ross, Director  
Jereme Havard, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Workshop called to order by Savant at 3:00 pm

Presentation by Joe Morrow, Hilltop Securities, Financial Advisor regarding financing options for Neches River Project.

Presentation by Entergy Texas, Inc. on request for easement.

Call Regular Meeting to Order at 4:00 pm

Invocation

Pledge of Allegiance

Public Comments

Public Comment Session on 2022 Consumer Confidence Report.

FIRST motion by Crooks, second by Ross to approve Minutes from the June 15, 2023 Regular Meeting & June 22, 2023 Special Meeting.

Motion Carried

SECOND motion by Ross, second by Wagner to execute agreement with Entergy Texas, Inc. for easement.

Accepted by Unanimous Consent

Fire Report

Accepted by Unanimous Consent

Engineer's Report with LJA Engineering:

Accepted by Unanimous Consent

THIRD motion by Havard, SECOND by Ross to authorize General Manager to follow board member recommendations to prioritize remaining 2018 bond projects and setup for advertising and bidding.

Accepted by Unanimous Consent

FOURTH motion by Crooks, SECOND by Ross to approve O&J Coatings Payment Request #6 in the amount of \$73,625.00 for work completed on the 250,000 gallon elevated tower.

Accepted by Unanimous Consent

Engineer's Report with Leavins Engineering & Design, LLC:

Accepted by Unanimous Consent

FIFTH motion by Ross, SECOND by Crooks to execute contract for Stillwater lift station project.

Accepted by Unanimous Consent

SIXTH motion by Ross, SECOND by Savant to approve 2023 bond projects.

Accepted by Unanimous Consent

Presentation by legal counsel regarding bond election.

Accepted by Unanimous Consent

SEVENTH motion by Havard, SECOND by Crooks to execute Pellerin easement agreement.

Accepted by Unanimous Consent

EIGTH motion by Havard, SECOND by Crooks to execute Energy Partners easement agreement.

Accepted by Unanimous Consent

NINTH motion by Ross, SECOND motion by Havard to ratify Current Bills.

Accepted by Unanimous Consent

Manager's Report

Accepted by Unanimous Consent

Directors' Comments

MEETING ADJOURNED

\_\_\_\_ Minutes read and approved

**AUGUST 17, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
John Wagner, Secretary  
Jereme Havard, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Regular Meeting to Order at 3:37 pm

Invocation

Pledge of Allegiance

Public Comments

FIRST motion by Havard, SECOND by Wagner to approve Minutes from the July 20, 2023 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report with LJA Engineering:

Accepted by Unanimous Consent

SECOND motion by Havard, SECOND by Wagner to release retainage to O&J Coatings and begin 1 year warranty amount \$42,241.03.

Accepted by Unanimous Consent

THIRD motion by Wagner, SECOND by Havard to award contract to appropriate bidder for the electrical SCADA improvement projects, funded by 2017 water & sanitary sewer improvements projects bond.

Accepted by Unanimous Consent

Presentation by Jeff Leavins, Leavins Engineering & Design, LLC of the Jefferson County Water Control & Improvement District No. 10 2023 Bond Election Engineering Report

FOURTH motion by Wagner, SECOND by Havard to approve the 2023 Bond Election Engineering Report and file in the District's office for public inspection.

Accepted by Unanimous Consent

Presentation by legal counsel on election procedures for proposed District ballot proposition and election calendar for \$3,700,000 Jefferson County Water Control & Improvement District No. 10 Unlimited Tax Bonds (the “Bonds”)

FIFTH motion by Havard, SECOND by Wagner to adopt Order Calling Bond Election to be Held by the Jefferson County Water Control & Improvement District No. 10, Making Provisions for the Conduct of the Election, and Resolving Other Matters Incident and Related to Such Election as to \$3,700,000 Jefferson County Water Control & Improvement District No. 10 Unlimited Tax Bonds (Proposition A)

Accepted by Unanimous Consent

SIXTH motion by Wagner, SECOND by Havard to adopt Joint Election Agreement or other appropriate agreement(s) with Jefferson County, Texas for conduct of a November 7, 2023 Election on the Bonds

Accepted by Unanimous Consent

SEVENTH motion by Wagner, SECOND by Havard action to authorize the Board President or Vice President, the Board Secretary or such other District officials to execute and deliver a notice of redemption and documents as necessary to proceed with the redemption of certain outstanding maturities of the Jefferson County Water Control & Improvement District No. 10 Unlimited Tax Bonds, Series 2015A (the “2015A Bonds”) including but not limited to providing notice of redemption to the Paying Agent/Registrar for certain maturities of the 2015 Bonds; and authorizing deposit of monies with the Paying Agent/Registrar to effect said redemption.

Accepted by Unanimous Consent

Consideration and possible action to amend Reimbursement Resolution under Treasury Regulations §1.150-2 to provide for the reimbursement of cost incurred by the District as to the proposed District projects.

TABLED

Consideration and possible action to acknowledge 2023 Anticipated Collection Rate.

TABLED

Consideration and possible action to approve the 2023 Tax Appraisal Roll.

TABLED

Consideration and possible action to approve setting of the Tax Exemption.

TABLED

Consideration and possible action to approve setting of the 2023 Proposed Tax Rate.

TABLED

Consideration and possible action to set a Public Hearing on September 21, 2023 for the 2023 Proposed Tax Rate.

TABLED

Consideration and possible action on Energy Transfer Nederland Terminal, LLC Easement.

TABLED

EIGTH motion by Havard, SECOND motion by Wagner to ratify Current Bills.

Accepted by Unanimous Consent

Manager's Report

Accepted by Unanimous Consent

Directors' Comments

Havard – Request that bond notice uses the words “regulatory compliance”

MEETING ADJOURNED

9-21-23 Minutes read and approved

**AUGUST 28, 2023**  
**SPECIAL MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Special Meeting to Order at 12:08 pm

Invocation

Pledge of Allegiance

FIRST motion by Wagner, SECOND by Crooks to acknowledge 2023 Anticipated Collection Rate.

Accepted by Unanimous Consent

SECOND motion by Crooks, SECOND by Wagner to approve the 2023 Tax Appraisal Roll.

Accepted by Unanimous Consent

THIRD motion by Wagner, SECOND by Crooks to approve setting of the Tax Exemption.

Accepted by Unanimous Consent

FOURTH motion by Crooks, SECOND by Wagner to approve setting of the 2023 Proposed Tax Rate.

Accepted by Unanimous Consent

FIFTH motion by Crooks, SECOND by Wagner to set a Public Hearing on September 21, 2023 for the 2023 Proposed Tax Rate.

Accepted by Unanimous Consent

Directors' Comments - none

MEETING ADJOURNED

9-21-23 Minutes read and approved

**SEPTEMBER 21, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Public Meeting to Order at 4:00 pm

Presentation on 2023 Tax Rate

No Public Comments

Close Public Hearing on 2023 Tax Rate

Call Regular Meeting to Order at 4:04 pm

Invocation

Pledge of Allegiance

FIRST motion by Wagner, SECOND by Crooks to acknowledge 2023 Tax Rate.

Accepted by Unanimous Consent

SECOND motion by Havard, SECOND by Wagner to approve minutes from the August 17, 2023 Regular Meeting and August 28, 2023 Special Meeting.

Accepted by Unanimous Consent

Engineer's Report with LJA Engineering:

Accepted by Unanimous Consent

Engineer's Report with Leavins Engineering & Design, LLC:

Accepted by Unanimous Consent

THIRD motion by Wagner, SECOND by Havard to approve Easement to Entergy Transfer Nederland Terminal, LLC for Neches River Project.

Accepted by Unanimous Consent

FOURTH motion by Crooks, SECOND by Havard to ratify current bills.

Accepted by Unanimous Consent

Manager's Report

Accepted by Unanimous Consent

Fire Report

Accepted by Unanimous Consent

FIFTH motion by Havard, SECOND by Savant to authorize General Manager to formalize Christmas party reservations.

Accepted by Unanimous Consent

Directors' Comments - none

MEETING ADJOURNED

10-19-23 Minutes read and approved

**OCTOBER 19, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Jereme Havard, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Public Hearing to Order at 3:05 pm

Presentation on 2023 Bond Election

No Public Comments

Close Public Hearing on 2023 Bond Election

Call Regular Meeting to Order at 3:13 pm

Invocation

Pledge of Allegiance

Public Comments – Larry Rhodes – Thank you to board for installation of Stillwater lift station

Presentation by Judge Branick and DD& regarding wastewater plant property and future drainage improvements.

FIRST motion by Crooks, SECOND by Wagner to approve minutes from the September 21, 2023 Regular Meeting.

Accepted by Unanimous Consent

Fire Report

Accepted by Unanimous Consent

Engineer's Report with LJA Engineering

Accepted by Unanimous Consent

SECOND motion by Wagner, SECOND by Crooks to approve Jefferson Electric Co, Inc Payment Request #1 in the amount of \$39,707.64 for work completed on the Electrical SCADA Project.

Accepted by Unanimous Consent

Engineer's Report with Leavins Engineering & Design, LLC

Accepted by Unanimous Consent

THIRD motion by Crooks, SECOND by Wagner to ratify Election Day polling places based on Notice of change to polling place for Jefferson County.

Accepted by Unanimous Consent

FOURTH motion by Wagner, SECOND by Havard to ratify current bills

Accepted by Unanimous Consent

Manager's Report

Accepted by Unanimous Consent

FIFTH motion by Crooks, SECOND by Havard to appoint Alan Zumo to fill vacant Board Member Director position.

Accepted by Unanimous Consent

Directors' Comments

Crooks – Commercial hydrogen plant do we have enough water to supply them water

Savant – Wants to work with DD7 on land and should strongly consider WWTP

MEETING ADJOURNED

11-16-23 Minutes read and approved

**NOVEMBER 9, 2023**  
**SPECIAL MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Jereme Havard, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Regular Meeting to Order at 11:57 am

Invocation

Pledge of Allegiance

No Public Comments

Presentation by J.R. Edwards & Associates on financial audit for fiscal year ending June 30, 2023.

FIRST motion by Havard, SECOND motion by Crooks to approve financial audit for fiscal year ending June 30, 2023.

Accepted by Unanimous Consent

Directors' Comments: none

MEETING ADJOURNED

11-16-23 Minutes read and approved

**NOVEMBER 16, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Allan Zumo, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Regular Meeting to Order at 4:05 pm

Invocation

Pledge of Allegiance

No Public Comments

FIRST motion by Wagner, SECOND motion by Crooks to approve Minutes from the October 19, 2023 Regular Meeting and November 9, 2023 Special Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report with LJA Engineering

Accepted by Unanimous Consent

SECOND motion by Crooks, SECOND by Wagner to approve Jefferson Electric Co, Inc Payment Request #2 in the amount of \$61,852.23 for work completed on the Electrical SCADA Project.

Motion Carried

Engineer's Report with Leavins Engineering & Design, LLC

Accepted by Unanimous Consent

THIRD motion by Wagner, SECOND by Crooks to approve Order Canvassing Returns and Declaring Results of Bond Election.

Motion Carried

FOURTH motion by Crooks, SECOND motion by Zumo to approve Christmas Visa gift cards in the amount of \$150.00 for employees.

Motion Carried

FIFTH motion by Wagner, SECOND by Crooks to approve the 2024 Holiday Schedule.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

SIXTH motion by Crooks, SECOND by Wagner to ratify current bills.

Motion Carried

Directors' Comments: none

MEETING ADJOURNED

12-21-23 Minutes read and approved

**DECEMBER 21, 2023**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Secretary  
Allan Zum, Director

Staff Present:  
Thomas McDonald, General Manager  
Candace Plessala, Office Manager

Call Regular Meeting to Order at 4:06 pm

Invocation

Pledge of Allegiance

No Public Comments

FIRST motion by Wagner, SECOND motion by Crooks to approve Minutes from the November 16, 2023 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

SECOND motion by Crooks, SECOND motion by Javard to award appropriate bid for Fire Department generator replacement.

Motion Carried

Engineer's Report with LJA Engineering

Accepted by Unanimous Consent

THIRD motion by Wagner, SECOND by Crooks to approve Jefferson Electric Co, Inc Payment Request #3 in the amount of \$25,000.99 for work completed on the Electrical SCADA Project.

Motion Carried

Engineer's Report with Leavins Engineering & Design, LLC

Accepted by Unanimous Consent

FOURTH motion by Crooks, SECOND by Havard to authorize Legal Counsel, Engineers and the Financial Advisor to file application with the Texas Commission on Environmental Quality for the 2024 \$3,700,000 bond for Neches River Project.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

FIFTH motion by Havard, SECOND by Wagner to ratify current bills.

Motion Carried

Directors' Comments: none

MEETING ADJOURNED

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Minutes read and approved